

Meeting	Make it York Shareholders Group
Date	5 October 2015
Present	Councillors Hayes (Chair), Cuthbertson, Levene, K Myers and Taylor, Ian Floyd – Director of CBSS
In attendance	Sally Burns – Director CANs Phil Witcherley – Group Manager Economy & Place Strategy & Policy Mark Alty – Principal Strategy & Economic Policy Officer

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## **1. Declarations of Interest**

At this point in the meeting Members were asked to declare any personal, prejudicial or disclosable pecuniary interests that they might have in the business on the agenda. The following interests were declared in relation to the meeting:

Cllr Cuthbertson: Member of York Museums Trust

Cllr K Myers: Member of Make it York and Trustee of York Museums Trust

## **2. Minutes**

Resolved: That the minutes of the meeting of the 6 July 2015 be approved and signed by the Chair.

## **3. Public Participation**

It was reported that there had been no registrations to speak under the Council's Public Participation Scheme.

## **4. Monitoring Financial Performance**

Steve Brown outlined the highlights and challenges of financial performance to date.

The group discussed challenges of market profitability, but confirmed that commercial targets set were possible if challenging.

Steve Brown confirmed that plans were in place to address areas where there was a shortfall to date.

## **5. Monitoring Performance against Objectives**

The Committee discussed section by section the performance of Make it York against the responsibilities and performance targets it has been set. The committee was satisfied with progress made to date.

Particular issues/actions of note:

- Steve Brown to explore possibility of sending key account list confidentially to members of the Shareholder Committee
- Steve Brown to explore possibility of getting copies of minutes of advisory boards to Shareholder Committee members
- Sally Burns to provide update on drainage issues around Shambles Market and steps being taken
- Steve Brown to send the UNESCO Media Arts prospectus around the group

## **6. Any Other Business**

The group commented on the structure of reports; some found that the format of the performance information slightly confusing and more detail than required although in general the format was felt appropriate, so on that basis minor tweaks may be made in the future.

Steve Brown reiterated eagerness to be open and transparent in terms of information provided.

Councillor J Hayes, Chair

[The meeting started at 5.30 pm and finished at 7.15 pm].